FACTS Family Portal

Parents,

FACTS Family Portal is a convenient hub where you can access various school features all in one place. If you have not done so already, please carefully follow the instructions below to register for your Family Portal account and download the LCA Knights app. Please note that each family member should register for their own account. Students can use their LCA Knights email address.

Register for Family Portal

1. Go to this website: https://familyportal.lcaknights.com.
2. Click **Create new account**.
3. Enter "LCAS-TN" as the District Code, enter your email address, and click **Create Account**.
4. You will receive an email from "FACTS Support," and in that email click the link labeled **Click to create your Family Portal login**.
5. Enter your email address in the "Username" field, enter a new password in the "New Password" and "Confirm Password" fields, and then click **Create Account**.
6. You will see a message at the top "Login Credentials Created."
7. Done! Click **Back to log in** to log into your Family Portal account.

Log In to Family Portal

1. Go to this website: https://familyportal.lcaknights.com.
2. Enter "LCAS-TN" as the District Code, enter your username/email address, password, and click **Log In**.

Download the LCA Knights App

1. Go to this website: https://a3a.me/lancasterchristianacademy.
2. Open the app, tap **Create Profile** to take advantage of upcoming features or tap **No Thanks**.
3. Tap **Allow** to receive push notifications.
4. Most features require a Family Portal account. If asked to log in after tapping on an icon or feature, enter the same Family Portal credentials you created in the previous steps.

Get Support

If you experience issues registering, logging in, or use of the portal or app, please send an email to helpdesk@lcaknights.com or call us via 615-223-0451.